

Woods Edge Estates Section III

Neighborhood Committee, Inc.

1860 FM 359, Box 104

Richmond, TX 77406

I. CALL TO ORDER

Board Member Joe Carte called the meeting to order at 6:40 p.m.

II. ROLL CALL OF OFFICERS

Present: Joe Carte (President), Shannon Smith (Treasurer)

Absent: (No Absent Board Members)

Also Present: Michele Carte, Rocky Smith, Jim Rinn, Jacqueline Blankenship, Betty Knott, Erin Knesek, Jennifer Taylor, Patty Diemert, Vic Diemert, Diemert Son, Don Dulin, Robert Franks (Attorney for Don Dulin), Leslie Dulin, Keith Witty, June Tesch, Danielle Stegall, Charlie Inman, Cae Stell, Mike Stell, Karen McCarter, Yvonne Ramsey, Brian Knipling, Melissa Heinrichsen, John Rebeles

III. APPROVAL OF THE MINUTES OF THE REGULAR MEETING

Approved by: Joe Carte

Seconded by Shannon Smith

IV. FINANCIAL REPORT

Shannon Smith presented a cash review of the accounts.

Checking Account:	\$ 6,031.94
CD Balance	\$ 20,613.34

It was noted that the typical yearly budget was around \$10,000 and as we were at the end of June, checking balance looked in line to cover costs for remainder of year. It was stated that Ms. Edie Speers oversaw maintaining Quickbooks accounting for board at no cost (she continued this after leaving Woods Edge last year) and Mr. Rebeles reviewed the financials every year before the annual meeting. However, considering COVID-19 that meeting was never held.

V. IT REPORT

Joe Carte announced that there was a 5 member IT Committee requested by the BOD to review the costs and payments regarding the website woodedge3.com. The IT Committee will remain in effect permanently to review all updates and requirements for future IT requirements.

IT Committee members are currently Jim Rinn, Jacqueline Blankenship, Betty Knott, David Rennie, and Jay Weatherwax. All IT Committee members were present except Jay Weatherwax and David Rennie.

The committee discussed that the purpose of the committee's review was audit the proposal and charges to date from DonDulin.com LP and provide a written report to the BOD.

Findings were

1. Proposal for first year was \$2,200
2. DonDulin.com LP donated the final installment of \$975 in October 2019, when the website went live, so adjusted cost was \$1,225
3. Second year costs per quote would be \$916
4. Woods Edge Section 3 was billed to date \$1,722
5. Woods Edge Section 3 to date has paid \$1,518
6. Difference between quote and paid is \$293
7. Woods Edge Section 3 has overpaid \$293

As of May 30, 2020, services were terminated. The website www.woodsedge3.com is no longer supported by DonDulin.com LP and has been removed.

Charlie Inman asked if there was currently a website up. Betty Knott stated there was temporary website up for Woods Edge Section 3 was www.woodsedgeestates.org. This website is in partnership with the other 2 sections. Jim Rinn and Betty Knott will donate their services. Future costs of website should be \$32.54/year.

Ms. Ramsey asked if this website was secure and could remain private and Betty Knott stated it was secure and that the new website would be live by August 2020.

VI. UNFINISHED BUSINESS

None

VII. NEW BUSINESS

Due to Don Dulin resigning his board position in May 2020, a vacancy on the board was created. Joe Carte nominated Jennifer Taylor for the BOD and Shannon Smith seconded it. Appointment of Jennifer Taylor to the BOD was confirmed for the remaining 2 years of Mr. Dulin's service.

Due to a vacancy on the ACC committee, Shannon Smith nominated Keith Witty for the ACC and it was seconded by Joe Carte. Appointment of Keith Witty to the ACC was confirmed. His term will be for 2 years.

There was confusion by the members of the HOA and a question was raised about nominations to these positions. The BOD stated that as the open positions needed filled due to resignations mid-term, the BOD was authorized to appoint members to these positions. And elections were required when the normal three-year terms expire. Elections are held at annual meetings if two or more property owners apply.

VIII. ANY OTHER BUSINESS

Charlie Inman requested to know if all people were present were homeowners, at which time Mr. Robert Franks stated he was not and was looking to buy in the area. Don Dulin stated that Mr. Franks was his attorney. Also Mr. and Mrs. Diemert's son stated he was not a member.

Ms. Ramsey inquired about the outstanding \$7,000 attorney bill incurred by the prior 2017/2018 BOD. Joe Carte stated the Mitchell and Duff, now Duff Drozd Law, PLLC, contested legal bill had been settled for a final settlement amount of \$500. And that the check has cleared.

The board meeting adjourned at 7:25 p.m.
These minutes were approved by the Board of Directors
Jennifer Taylor, Secretary
June 25, 2020